

The Commonwealth of Massachusetts

Office of the Inspector General

JOHN W. MCCORMACK STATE OFFICE BUILDING ONE ASHBURTON PLACE ROOM 1311 BOSTON, MA 02108 TEL-1817: 727-9140

Tel: (617) 727-9140 FAX: (617) 723-2334

To Whom It May Concern:

Over the years, the Office of the Inspector General has used the *Procurement Bulletin* as a means to provide procurement officials with information on topics including developments in the law, noteworthy legal cases, questions and answers about M.G.L. c. 30B, and the Massachusetts Certified Public Purchasing Official program.

We have created an index of past *Procurement Bulletins* for your use as a research tool. The following index has been compiled to cover *Procurement Bulletins* from volume 6 (2000) through volume 12 (2006).

In our efforts to make the *Procurement Bulletin* index as user-friendly as possible, we have streamlined the notation of pinpoint references as follows:

- Volume = v
- Number (Issue) = n
- Page = p

For example, a discussion on "chief procurement officer (CPO) delegation," which can be found in volume 6, number 4, page 3, from the year 2000, will appear in the index as follows: "chief procurement officer (CPO), chief procurement officer (CPO) delegation, v6 n4 p3 2000."

We welcome any comments you may have, including how we may improve upon this index in the future.

Sincerely,

Gregory W. Sullivan Inspector General

Gregory W. Sullivan

Office of the Inspector General Procurement Bulletin Index 2000-Present

NOTE: THIS INDEX IS INTENDED FOR INFORMATIONAL PURPOSES ONLY. SOME OF THE MATERIALS REFERENCED IN THE INDEX MAY NO LONGER REFLECT CURRENT LAW. TO ACCESS THE *PROCUREMENT BULLETINS* ONLINE, GO TO http://www.mass.gov/ig/igpubl.htm, AND CLICK ON THE "*PROCUREMENT BULLETINS*" ICON ON THE LEFT.

```
Act Further Regulating Public Construction in the Commonwealth, An (Chapter 193 of the Acts
       of 2004), v11 n1 p2-3 2005
Advisory for Local Officials: Computer Usage Policies, v11 n2 p10 2005
Advisory for Local Officials: Telephone Usage Policies, v11 n2 p10 2005
addenda
       avoiding bid protests, v7 n3 p3 2001
       time extensions, v6 n2 p4 2000
       to an invitation for bids (IFB), v6 n2 p4 2000, v7 n2 p2 2001, v8 n3 p2-3 2002, v9 n3 p3
              2003, v11 n2 p8 2005
       to a request for proposals (RFP), v7 n2 p2 2001, v7 n3 p3 2001
advertising, v12 n1 p3 2006
advertising rules.
       Central Register, The, v12 n2 p5 2006
       collective purchasing agreements, v7 n1 p3 2001
       construction-related contracts, v7 n4 p5 2001, v8 n3 p2 2002
       disposition of surplus supplies, v7 n2 p2 2001, v8 n3 p2 2002
       emergency procurements, v6 n1 p3 2000
       extension, renewal, or purchase options, v8 n1 p4-5 2002
       newspaper, v7 n2 p2 2001, v10 n1&2 p7-8 2004, v6 n2 p4 2000, v11 n2 p5 2005
       real property transactions, v6 n3 p2 2000, v9 n4 p2-3 2003, v10 n1&2 p7 2004
       school buses (Chapter 184 of the Acts of 2002), v11 n2 p8 2005
       supplies and services contracts, v7 n2 p3 2001, v9 n3 p2 2003, v10 n1&2 p4,8 2004, v11
              n2 p5 2005
agencies of same town. See M.G.L. c. 30B, § 1(b)(7)
aggrieved bidder, v8 n3 p1 2002
agreements with the Commonwealth. See M.G.L. c. 30B, § 1(b)(4)
alternates, v6 n3 p1 2000, v7 n3 p2,5 2001, v10 n1&2 p9 2004
alternative delivery method, v11 n1 p3 2005
alternative dispute resolution, v11 n2 p3-4 2005
American Institute of Architects (AIA), model design contract, v6 n1 p8 2000
American Institute of Certified Public Accountants, v11 n1 p8 2005
antenna, lease of space for, v6 n3 p3 2000
applicability of M.G.L. c. 30B, v6 n1 p2,4 2000
application process for awarding authorities, v11 n1 p3 2005
appraisal method, v9 n3 p4 2003, v9 n4 p2 2003
```

Attorney General, v6 n3 p1 2000 auctions. *See* public auctions automatic water meters. *See* water meters, automatic awarding authorities, v11 n1 p2-4 2005

bad faith, v8 n3 p1,8 2002 banking services for local government treasurers, v11 n1 p9 2005 *Basic Principles for Audit Committees*, v11 n1 p8 2005 beneficial interests. *See* disclosure of beneficial interests best value, v8 n3 p3 2002 bid protests. *See* bids, bid protests bids

alternative bid, v6 n2 p4 2000, v10 n1&2 p9 2004 base bids, v10 n1&2 p9 2004 bid deposit, v7 n4 p5 2001, v8 n3 p3 2002 bid forms, v12 n1 p6 2006

bid protests, v6 n3 p1 2000, v7 n2 p3 2001, v8 n1 p3 2002, v8 n3 p1,3 2002, v9 n1 p3 2003, v9 n3 p2 2003, v10 n1&2 p11 2004, v11 n2 p7-8 2005

bid rigging, v8 n1 p3 2002, v12 n1 p2 2006

bid splitting, v10 n1&2 p5 2004, v12 n1 p2 2006

bidding law, M.G.L. c. 40, § 53, v9 n3 p4 2003, v9 n4 p2 2003

cancellation of bid, v7 n3 p2 2001

cancellation of solicitation, v8 n1 p4 2002

competitive specifications, v8 n1 p5 2002, v11 n2 p7-8 2005

conditional bid, v10 n1&2 p5 2004

errors, v6 n2 p3 2000

evaluation of bids, v6 n2 p3 2000

filed sub-bids, v6 n3 p2 2000

fixed purchase description, v7 n3 p5 2001

invitation for bids (IFB), v8 n2 p3 2002, v10 n1&2 p3,6,9-10 2004, v11 n1 p4 2005, v11 n2 p2 2005, v11 n3 p2 2005

disposal of surplus supplies, v6 n2 p4 2000, v8 n4 p3 2002

extension of time, v8 n2 p4 2002, v8 n3 p3 2002

requirements, v8 n3 p1 2002, v8 n4 p2 2002, v9 n3 p1,3 2003

supply and service contracts of \$25,000 or less, v8 n1 p4 2002, v9 n3 p2 2003

supply and service contracts of \$25,000 or more, v7 n2 p2 2001, v8 n3 p2 2002, v9 n2 p5 2003

vendor supplied, v7 n2 p3 2001, v8 n1 p2-3 2002

large, multi-item bids, v6 n1 p3 2000

late bid, v6 n4 p2 2000, v7 n3 p1,4 2001

modification of bid – after bid opening, v8 n3 p2 2002

modification of bid – prior to bid opening, v9 n3 p2 2003

overlooked bid, v6 n4 p2 2000

present value of, v11 n2 p8 2005

rejection of bids, v6 n3 p1-2 2000, v7 n3 p1,3-4 2001, v8 n3 p2-3 2002, v9 n1 p3 2003, v10 n1&2 p3 2004

rescission of bid award, v8 n3 p1 2002 sealed bids, v7 n1 p2 2001, v9 n2 p4 2003, v10 n1&2 p5 2004, v11 n1 p6 2005 solicitation of bids, v7 n1 p3 2001, v8 n1 p3 2002, v10 n1&2 p7 2004 withdrawal of bid, v6 n3 p1 2000

Bid Fabrication and Cover-up in the Town of Bernardston's Sand Procurement, v10 n1&2 p2 2004

Bid Protests under M.G.L. c. 30B, The Uniform Procurement Law, v11 n2 p9 2005 bidder qualifications, v8 n3 p3,8 2002

Big Dig Cost Recovery Referral: Poor Contract Oversight by Bechtel/Parsons Brinckerhoff May Have Led to Cost Increases, v10 n1&2 p2 2004

blanket contract. See contracts, blanket

Board of Selectmen, v9 n3 p4 2003

bonds. See also M.G.L. c. 30B, § 1(b)(10)

construction, v11 n2 p11 2005. *See also* bonds performance; bonds, payment payment, v6 n4 p8 2000, v7 n1 p2 2001, v7 n4 p4-5 2001, v9 n2 p4 2003, v11 n1 p6 2005

performance, v8 n3 p3 2002, v10 n1&2 p5 2004

bonding company. See surety

Boston Globe, v7 n3 p3 2001

Braintree's Sewer Permit and Sewer Bank Program, v9 n3 p4 2003

brand name or equal, v10 n1&2 p10-11 2004. See also specifications

building committees, v9 n2 p1-2 2003

Buy Recycled Fair, v8 n2 p2 2002

cancellation of solicitation, v8 n1 p4 2002

carpentry work, v7 n1 p2 2001

cellular companies, v6 n3 p3 2001

Central Artery Tunnel Project: Management Issues and Recommendations 1993-2000, v7 n1 p1 2001

Central Register, v6 n3 p2 2000, v7 n4 p5 2001, v9 n4 p3 2003, v10 n1&2 p7 2004

Certificate of Eligibility, v11 n1 p2 2005

Certificate of Good Faith form, v7 n4 p4 2001, v10 n1&2 p10 2004. See also M.G.L. c. 30B, § 10

certified public accountants, contracts with, v6 n1 p2 2000, v11 n1 p8 2005

Chapter 7. See M.G.L. c. 7

Chapter 25. See M.G.L. c. 25

Chapter 30. See M.G.L. c. 30

Chapter 30B. See M.G.L. c. 30B

Chapter 32B. See M.G.L. c. 32B

Chapter 40. See M.G.L. c. 40

Chapter 60. See M.G.L. c. 60

Chapter 64. See M.G.L. c. 64

Chapter 149. See M.G.L. c. 149

Chapter 175. See M.G.L. c. 175

Chapter 193 of the Acts of 2004. See Act Further Regulating Public Construction in the Commonwealth, An

```
Chapter 507 of the Acts of 2004, v11 n1 p2 2005
charitable corporation, v11 n1 p5-6 2005
chief procurement officer (CPO), v6 n4 p3 2000
       chief procurement officer (CPO) delegation, v6 n4 p3 2000
       chief procurement officer (CPO) delegation form, v6 n4 p4 2000
       definition, v6 n3 p4 2000
claims administration contract. See M.G.L. c. 175
clerical errors. See mistakes
collaborative purchase, v8 n4 p2 2002, v9 n4 p1 2003
collective purchasing, v7 n1 p3 2001, v7 n4 p3 2001, v12 n1 p4 2006, v12 n1 p5 2006. See also
M.G.L. c. 7.
Commonwealth Certification System; A Status Report, The, v7 n1 p1 2001
Completion of the Greenfield Middle School Renovation Project: Building Committee Oversight,
       v9 n2 p1 2003
computer usage policies, v11 n2 p10 2005
concrete, transport of, v7 n4 p4-5 2001
conditional bids. See bids, conditional bid
confidentiality of evaluation process, v10 n1&2 p5 2004
conflict of interest, v6 n2 p3 2000, v9 n2 p3 2003, v10 n1&2 p5 2004
construction
       construction bonds. See bonds, construction
       construction contract. See contracts, construction
       construction management, v7 n4 p4 2001
       construction management at risk (CM at risk). See M.G.L. c. 149A
consulting, v11 n2 p3 2005
contingent contract. See contracts, contingent
contractor, v6 n2 p3 2000
contractor certification, v7 n1 p1 2001, v8 n4 p9 2002, v9 n1 p3 2003, v11 n1 p2 2005
contractor evaluations, v6 n3 p5 2000, v9 n1 p3 2003, v11 n1 p2 2005
Contractor Gifts to Taunton Municipal Lighting Plant (TMLP) Employees, Reading Municipal
       Light Department (RMLD) Employees, and Braintree Electric Light Department (BELD)
       Employees, v8 n4 p4 2002
contracts
       aggregation, v11 n2 p3 2005
       blanket, v11 n2 p4 2005
       construction, v6 n4 p8 2000, v7 n4 p4-5 2001, v9 n2 p1 2003
       contingent, v10 n1&2 p7 2004
       design, v9 n3 p1 2003
       extension, v8 n1 p4-5 2002, v11 n1 p5 2005, v11 n2 p7 2005
       increases in contracts, v11 n1 p5 2005, v11 n3 p3 2005
              less than 25%, v6 n3 p4 2000, v7 n2 p3 2001, v7 n4 p4 2001, v10 n1&2 p3.6
                     2004, v11 n1 p5 2005, v11 n2 p6 2005
              greater than 25%, v6 n3 p4 2000, v10 n1&2 p6 2004, v11 n1 p5 2005
       long-term. See contracts, multi-year
       materials, v6 n3 p5 2000
       multi-year, v6 n3 p3 2000, v7 n4 p4 2001, v8 n1 p5 2002, v9 n1 p2 2003, v9 n3 p2 2003,
```

```
repair contracts, v7 n1 p1 2001, v7 n1 p2 2001
       revenue generating, v11 n1 p3-4 2005
       short-term, v11 n1 p5 2005
       supply, v6 n3 p5 2000, v7 n4 p2 2001, v8 n1 p5 2002
debarments, v6 n2 p2 2000, v6 n3 p2 2000, v7 n1 p2 2001, v8 n4 p2 2002
Department of Environmental Management (DEM), v6 n3 p3 2000, v9 n1 p2 2003
Department of Labor and Workforce Development (DLWD), v6 n1 p3 2000, v7 n4 p2 2001
Department of Public Works (DPW), v9 n3 p4 2003
Department of Revenue (DOR). See Massachusetts Department of Revenue
Department of Telecommunications and Energy (DTE), v6 n3 p3 2000, v11 n2 p3-4 2005
deposit. See bids, bid deposit
design contract. See contract, design
design services, v7 n4 p4 2001
design-bid-build, v11 n1 p3 2005
design-build-operate contracts, v7 n3 p4 2001
designer. See also M.G.L. c. 30B, § 1(b)(15)
       definition, v7 n4 p4 2001
       errors, v7 n1 p1 2001
       evaluations, v6 n3 p5 2000. See also M.G.L. c. 7
       omissions, v7 n1 p1 2001
       oversight of, v7 n1 p1 2001
       selection. See M.G.L. c. 7
       services. See M.G.L. c. 30B, § 1(b)(2)
Designing and Constructing Public Facilities, v7 n4 p5 2001, v8 n4 p9 2002
disclosure of beneficial interests, v6 n2 p3 2000, v9 n2 p3 2003, v9 n4 p4 2003, v10 n1&2 p8
discounts, volume purchasing, v7 n1 p3 2001
disposal
       of surplus supplies. See surplus supplies, disposal of
disposition
       of real property. See real property, disposition of
       of surplus supplies. See surplus supplies, disposition of
Disposition of Hale Hospital and Glynn Memorial Nursing Home Under M.G.L. c. 30B, § 16, v9
       n4 p5 2003
distributor, v7 n3 p3 2001
Division of Capital Asset Management (DCAM), v6 n3 p5 2000, v7 n1 p2 2001, v8 n4 p9 2002,
       v9 n1 p2-3 2003, v9 n2 p1 2003, v10 n1&2 p8 2004, v11 n1 p2-3 2005
Division of Capital Planning and Operations (DCPO). See Division of Capital Asset
       Management (DCAM)
Division of Fair Labor and Business Practices. See Fair Labor and Business Practices Division
Massachusetts Division of Insurance, v6 n2 p3 2000, v9 n2 p3 2003
```

v10 n1&2 p8,11 2004, v11 n1 p5 2005, v11 n2 p5 2005

purchase option, v8 n1 p4 2002

renewal, v8 n1 p4 2002, v11 n2 p7 2005

```
Division of Occupational Safety (DOS), v6 n1 p3 2000, v6 n2 p3 2000, v7 n4 p2,4-5 2001, v9 n1
       p4 2003, v11 n1 p10 2005, v11 n2 p8 2005
doctors, contracts with, v6 n1 p2 2000
donations, v11 n1 p5 2005
drivers, v7 n4 p2 2001
due diligence, v11 n2 p11 2005
educational collaborative, v10 n1&2 p5 2004
Elected Official's Guide to Financial System Procurement, An, v6 n2 p2 2000
electrical work, v7 n1 p2 2001
Electrical Restructuring Act (Chapter 164 of the Acts of 1997), v11 n2 p3 2005
e-mail, v7 n2 p2 2001
emergency. See also M.G.L. c. 149, emergencies
       emergency construction bidding, v9 n2 p1 2003
       emergency repair projects, v6 n1 p3 2000
Employee Assistance and Training Program, v10 n1&2 p5-6 2004
energy aggregation. See M.G.L. c. 30B, § 1(b)(32)
energy contracts, v11 n2 p3-4 2005. See also M.G.L. c. 30B, § 1(b)(33)
engineer, v7 n4 p4 2001, v9 n2 p2 2003. See also designer
enterprise financial system, v6 n2 p2 2000
Environmental Protection Agency (EPA), v6 n1 p2 2000
evaluation criteria. See ratings
exemptions, v6 n1 p2 2000
       tax title property. See M.G.L. c. 60
       to M.G.L. c. 30B. See M.G.L. c. 30B, § 1(b)(1)-(34)
extension of time, v6 n1 p4 2000, v6 n3 p4 2000, v8 n2 p4 2002. See also bids, invitation for
       bids (IFB), extension of time
extension of contract. See contracts, extension
fair competition, v11 n2 p7 2005
Fair Labor and Business Practices Division, v6 n3 p1 2000, v7 n4 p5 2001, v9 n4 p4 2003
fair market value, v6 n3 p2 2000, v11 n1 p5-6 2005
feasibility study. See study
Fees for Bid and Proposal Packages, October 2002, v9 n1 p2 2003
filed sub-bidding, v8 n4 p9 2002, v9 n2 p4 2003
       rejection of filed sub-bidding, v6 n3 p1 2000
       sub-bidder competence, v8 n4 p9 2002
       withdrawals, v6 n3 p1 2000
financial system procurement, v6 n2 p2 2000
financing, v6 n2 p2 2000
fraud
       in public contracting, v8 n1 p3 2002, v12 n1 p2 2006
       prevention policies, v11 n2 p10-11 2005
fuel escalation/de-escalation clause, v11 n2 p8 2005, v11 n3 p3 2005, v12 n1 p6 2006
fuel taxes, v7 n3 p3 2001
Fuels and Excise Tax Office, v7 n3 p3 2001
```

garbage collection, v6 n1 p2 2000

General Services Administration, v9 n2 p5 2003, v10 n1&2 p10 2004, v11 n3 p3 2005

gifts and trusts, contracts funded by. See M.G.L. c. 30B, § 1(b)(20)

good faith, v7 n4 p4 2001, v8 n3 p2 2002

Goods and Services Bulletin, v6 n2 p4 2000, v9 n1 p4 2003, v9 n3 p2 2003, v10 n1&2 p8 2004, v11 n2 p5 2005

Government Accountability Office (GAO) (formerly General Accounting Office), v11 n1 p8 2005

Government Auditing Standards (Yellow Book), v11 n1 p8 2005

Government Finance Officers Association (GFOA), v6 n2 p2 2000

governmental body, v6 n1 p2 2000, v6 n3 p4 2000, v10 n1&2 p6 2004

grant, v9 n2 p2 2003

grant agreement, v10 n1&2 p5 2004

gravel or fill, transport of, v6 n2 p3 2000, v7 n4 p2 2001

Guide to Administering and Complying with Vehicle Management Policies, v11 n1 p10 2005

Guide to Bonding Requirements Under Construction Reform, v11 n2 p11 2005

Guide to Developing and Implementing Fraud Prevention Programs, v11 n2 p10-11 2005

Guide to Preparing an RFP for Enterprise Financial Systems, v6 n2 p2 2000

Guide to Writing Effective Travel Policies, v11 n1 p10 2005

health care services. See M.G.L. c. 32B

House No. 51, v9 n2 p4 2003, v9 n3 p8 2003

housing authorities, v6 n3 p3-4 2000

immunity, v9 n1 p3 2003

increase in contract price. See contracts, increases in contracts

Information Technology Purchasing, v8 n1 p8 2002

Inspector General, Office of the, v7 n1 p2 2001

reports, v7 n2 p2 2001

services provided by, v8 n4 p1 2002, v11 n1 p3 2005

website, v7 n2 p2 2001

insurance. *See also* M.G.L. c. 30B, § 1(b)(12)

competitive solicitation process, v6 n2 p3 2000, v9 n2 p3 2003

insurance agents, v6 n2 p3 2000, v9 n2 p3 2003

insurance brokers, v6 n2 p3 2000, v9 n2 p3 2003

insurance contracts, v9 n2 p3 2003

procurement of, v6 n3 p4 2000, v7 n1 p3 2001

intergovernmental agreements, v6 n3 p4 2000, v10 n1&2 p7 2004. *See also* M.G.L. c. 30B, § 1(b)(3)

intergovernmental dispositions. See intergovernmental agreements

intergovernmental transactions. See intergovernmental agreements

Interim Report on Chapter 28 of the Acts of 2002: A pilot program that suspends filed sub-

bidding on certain school construction projects, An, v10 n1&2 p2 2004

internet, v7 n2 p2 2001

Investigation of Certain School District Expenses, An, v11 n2 p9-10 2005

invitations for bid (IFB). See bids, invitations for bid (IFB)

janitorial services, v7 n3 p3 2001

Kelly Blue Book, v8 n4 p2 2002

key personnel, v8 n3 p8 2002

lawyers, contracts with, v6 n1 p2 2000. See also M.G.L. c. 30B, § 1(b)(15) leasing

real property, v6 n3 p2-3 2000, v7 n4 p4 2001, v9 n4 p2-3 2003, v10 n1&2 p3,6 2004 renewal of lease, v6 n3 p3 2000

Letter to City of Attleboro Mayor Kevin J. Dumas Regarding Employee Misconduct, v10 n1&2 p2 2004

Letter to Commissioner Alan LeBovidge Regarding Economic Development Incentive Program Tax Credits, v10 n1&2 p2 2004

liability insurance. See insurance

license/permit, v10 n1&2 p3 2004

local distribution company (LDC), v7 n4 p2 2001

Local Official's Guide to Procuring and Administering Audit Services, v10 n1&2 p2 2004, v11 n1 p8 2005

local rules, v6 n1 p2 2000

long-term contracts. See contracts, multi-year

Long-term Leasing of DEM Skating Rinks, November 2002, v9 n1 p2 2003

low bidder, v8 n4 p3 2002, v11 n2 p6 2005

M.G.L. c. 7, v9 n4 p1 2003, v11 n3 p4 2005

collective purchasing agreements, v7 n1 p3 2001, v9 n4 p1 2003

design contract contests, v7 n4 p4 2001

designer evaluation, v6 n3 p5 2000

designer selection for building projects, v9 n2 p5 2003

M.G.L. c. 25, v6 n3 p3 2000

M.G.L. c. 30, § 39M, v9 n2 p4 2003, v9 n4 p4 2003

procuring design contracts for non-building (public works) projects, v6 n1 p3 2000, v6 n2 p3 2000, v11 n1 p6 2005

projects covered, v6 n4 p8 2000

proprietary specifications, v8 n1 p2,5 2002, v9 n3 p4 2003

M.G.L. c. 30B, v9 n2 p4 2000

- § 1(a), scope, v9 n2 p2 2003, v9 n4 p1 2003
- § 1(b), exemptions, v6 n1 p2 2000, v6 n2 p3 2000, v7 n1 p3 2001
- § 1(b)(2), designer services, v9 n2 p2,5 2003, v 12 n1 p8 2006, v12 n2 p2 2006
- § 1(b)(3), intergovernmental agreement, v6 n3 p4 2000, v9 n4 p1 2003
- § 1(b)(4), transaction with the commonwealth, v7 n1 p2 2001
- § 1(b)(7), agencies of same town, v8 n2 p4 2002
- § 1(b)(8), special education, v11 n2 p5 2005
- §1(b)(9), intergovernmental transactions, v12 n2 p4 2006
- § 1(b)(10), bonds, v7 n1 p3 2001

```
§ 1(b)(12), insurance, v6 n2 p3 2000, v7 n1 p3 2001, v8 n2 p4 2002
```

- § 1(b)(15), lawyers, designers, CPAs, v6 n1 p2 2000, v7 n4 p4 2001, v12 n2 p2 2006
- § 1(b)(17), snow plowing, v6 n1 p2 2000
- § 1(b)(19), retirement board services, v7 n1 p4 2001
- § 1(b)(20), gift proceeds, trusts, v8 n2 p4 2002, v10 n1&2 p11 2004
- § 1(b)(21), towing, v7 n1 p3 2001
- §1(b)(25), economic development and urban renewal agencies, v 12 n2 p5 2006
- § 1(b)(30), solid waste, v7 n1 p3 2001
- § 1(b)(32), energy aggregation, v7 n4 p3 2001
- § 1(b)(33), energy contracts, v7 n4 p2 2001, v11 n2 p3-4 2005
- § 1(b)(34), M.G.L. c. 111C, § 5
- § 1(d), compliance for federal funds, v9 n2 p2 2003
- § 2, definitions, v6 n3 p3 2000, v7 n4 p4 2001, v8 n4 p2 2002, v10 n1&2 p5 2004
- § 4, submission of quotations, v6 n3 p4 2000, v6 n4 p8 2000
- § 5, competitive sealed bidding procedure, v6 n3 p4 2000, v6 n4 p8 2000, v7 n2 p2 2001, v7 n4 p5 2001, v8 n2 p4 2002, v8 n3 p2 2002, v8 n4 p2 2002, v10 n1&2 p 10 2004, v11 n1 p6 2005, v11 n2 p4-5 2005
- § 6, competitive sealed proposals; requests for proposals; additional evaluation criteria, v6 n3 p4 2000, v7 n4 p3 2001, v8 n4 p2 2002, v11 n2 p3-4 2005
- § 7, sole source procurements, v6 n3 p3 2000, v7 n4 p2 2001
- § 8, emergency procurements, v11 n2 p6 2005
- § 9, cancellation of invitation for bids, rejection of bids or proposals, v7 n3 p2 2001
- § 10, certification of good faith, v7 n4 p4 2001, v10 n1&2 p10 2004
- § 11, splitting of procurements, v10 n1&2 p5 2004
- § 12, term of contract, information to be included in solicitation, cancellation of contract, v8 n1 p3-5 2002, v9 n3 p1,3 2003, v9 n4 p4 2003, v11 n2 p5,7 2005
- § 13, increase of services or supplies in contract, v6 n3 p4 2000, v8 n1 p3 2002, v11 n2 p7 2005
- § 15, tangible supply; disposition, v8 n4 p2-3 2002
- § 16, real property; disposition or acquisition, v6 n3 p2-3 2000, v9 n4 p2 2003
- § 19, delegation of procurement officer's powers and duties, v6 n4 p3 2000

M.G.L. c. 32B

payment of healthcare coverage or services, v8 n2 p4 2002

- M.G.L. c. 39, v12 n2 p4 2006
- M.G.L. c. 40, v9 n4 p1,4 2003, v10 n1&2 p 6 2004
- M.G.L. c. 60

tax title property, v9 n4 p4 2003

M.G.L. c. 64

gasoline and diesel fuels reimbursement, v7 n3 p3 2001

- M.G.L. c. 71, § 7A, v11 n1 p10 2005, v11 n2 p4,8 2005
- M.G.L. c. 149. *See also* filed sub-bidding, v9 n4 p4 2003, v10 n1&2 p9 2004 certification, v6 n3 p5 2000, v8 n4 p9 2002, v11 n1 p2 2005 construction contract, v7 n1 p4 2001, v7 n4 p4 2001, v8 n3 p3 2002, v8 n4 p9 2002 emergencies, v6 n1 p3 2000, v11 n2 p6 2005

legal requirements for bid documents, v8 n1 p5 2002

maintenance and repair contracts, v8 n4 p9 2002, v11 n3 p4 2005

prequalification, v11 n1 p2 2005 prevailing wage law, v6 n2 p3 2000 projects covered, v6 n1 p3 2000 qualifying contractors, v8 n3 p3 2002 withdrawal of bids, v6 n3 p1 2000

M.G.L. c. 149A

construction management at risk (CM at risk), v11 n1 p3 2005, v11 n2 p11 2005

M.G.L. c. 175

claims administration contract, v8 n2 p4 2002 insurance consultant, v6 n2 p3 2000, v9 n2 p3 2003 licensed advisor, v9 n2 p3 2003

majority vote, v10 n1&2 p11 2004, v11 n1 p5-6 2005, v11 n2 p5 2005

Massachusetts Appeals Court, v7 n3 p2 2001

Massachusetts Association of Public Purchasing Officials, v6 n1 p5 2000, v8 n2 p2-3 2002

Massachusetts Certified Public Purchasing Official (MCPPO), v6 n1 p6-7 2000, v7 n2 p2 2001, v8 n2 p2 2002, v9 n3 p5 2003, v9 n4 p8 2003

Massachusetts Certified State Purchasing Officer (MCSPO), v7 n2 p5 2001, v8 n2 p2 2002, v9 n3 p5 2003, v9 n4 p8 2003

Massachusetts Department of Revenue (DOR), v7 n3 p3 2001

Massachusetts Division of Energy Resources (DOER), v7 n4 p3 2001

Massachusetts Division of Professional Licensure, v11 n1 p8 2005

Massachusetts Higher Education Consortium (MHEC), v6 n2 p4 2000

Massachusetts Office of Dispute Resolution, v11 n2 p3-4 2005

Massachusetts Public Records Law, v10 n1&2 p5 2004

Massachusetts Supreme Judicial Court (SJC), v6 n3 p1 2000

Massachusetts Water Resources Authority (MWRA), v11 n2 p1 2005

Massport, v7 n3 p2 2001

mediation, v11 n2 p4 2005

Metropolitan District Commission (MDC), v7 n1 p1 2001

Mid-America Intergovernmental Forum, v11 n1 p8 2005

minor informalities, v7 n3 p1,4 2001, v10 n1&2 p4,10 2004

mistakes, v6 n3 p1 2000

modifications

of bids. See bids, modifications of

multi-state e-mail, v7 n2 p2 2001

multi-year contracts. See contracts, multi-year

multi-year leases. See contracts, multi-year

Municipal, County, District and Local Authority Procurement of Supplies, Services and Real Property, v6 n3 p2 2000, v7 n2 p2 2001, v9 n4 p5 2003, v11 n2 p4 2005 municipal finance, v6 n2 p2 2000

naming rights, v12 n1 p3 2006 National Association of Local Government Auditors, v11 n1 p8 2005 natural gas, v7 n4 p2-3 2001 negotiation

```
of changes in contract scope, v8 n1 p4-5 2002, v10 n1&2 p3 2004. See also scope of
              services; scope of work
       of price, v7 n2 p2 2001, v8 n1 p4 2002, v8 n3 p2 2002, v10 n1&2 p8 2004
       with general contractors, v7 n4 p4 2001
       with low bidder, v8 n1 p4 2002, v10 n1&2 p3 2004
net present value formula, v8 n2 p3 2002
non-building projects. See M.G.L. c. 30, § 39M
non-collusion form, v7 n3 p1,4 2001, v10 n1&2 p4 2004, v12 n1 p3 2006
non-price (technical) proposals, v9 n4 p4 2003
notice to proceed, v11 n1 p8 2005
omissions, v7 n4 p4 2001, v8 n3 p1 2002, v10 n1&2 p10 2004
Operational Services Division (OSD), v6 n2 p4 2000, v7 n1 p2-3 2001, v7 n2 p5 2001, v8 n2 p2
       2002, v9 n2 p8 2003
options
       to renew, extend, or purchase, v6 n3 p3-4 2000, v8 n1 p4-5 2002, v9 n3 p1-3 2003, v10
              n1&2 p8,11 2004, v11 n1 p5 2005, v11 n2 p7 2005, v11 n3 p3 2005, v12 n1 p4
              2006, v12 n2 p4 2006
owner, v6 n2 p3 2000
owner's project manager (OPM), v11 n1 p3 2005
payment bond. See bonds, payment
payroll records, v7 n4 p5 2001
performance bond. See bonds, performance
performance record, v11 n2 p6 2005
performance specifications. See specifications, performance
physicians, contracts with, v6 n1 p2 2000
playgrounds, v6 n4 p8 2000, v11 n1 p6 2005
political subdivision, v9 n4 p1 2003
politics and policy, v8 n2 p9 2002
Practical Guide to Drafting Effective Invitations for Bids and Requests for Proposals for
       Supplies and Services, v9 n3 p2 2003, v11 n2 p9 2005
pre-bid conference, v11 n2 p8 2005
prevailing wage law, v6 n1 p3 2000, v7 n1 p2 2001, v7 n4 p2,4-5 2001, v11 n1 p10 2005. See
       also M.G.L. c. 149, prevailing wage law
Prevailing Wage Rate as Applied to School Bus Contracts, v11 n2 p8-9 2005
prevailing wage schedule, v6 n1 p3 2000, v7 n1 p2 2001, v7 n4 p2,4 2001, v9 n1 p4 2003, v11
       n2 p8-9 2005, v12 n2 p3 2006
present value of bids. See bids, present value of
price proposals. See proposals, price proposals
Privatizing Municipal Water and Wastewater Systems: Promises and Pitfalls, v6 n4 p8 2000
Privatizing of Wastewater Facilities in Lynn, MA, v7 n3 p4 2001
Procurement Bulletin, v6 n4 p8 2000, v7 n2 p2 2001
       e-mail distribution, v8 n2 p2 2002
       paper distribution, v8 n2 p2 2002
project manager, v9 n2 p2 2003
```

```
proposals
       rejection of proposals, v10 n1&2 p10 2004
       request for proposals (RFP), v6 n3 p2 2000, v8 n2 p3 2002, v9 n2 p5 2003, v9 n3 p1
              2003, v10 n1&2 p10 2004, v11 n1 p4 2005, v11 n2 p2 2005
       cancellation of, v7 n3 p2 2001
       confidentiality of, v12 n2 p4 2006
       disposal of surplus supplies, v8 n4 p3 2002
       fees, v9 n1 p2 2003
       price proposals, v6 n4 p8 2000, v7 n2 p2 2001, v9 n3 p1 2003, v9 n4 p4 2003
       real property acquisition, v6 n3 p2-3 2000
       real property disposition, v6 n3 p2-3 2000, v9 n4 p2-5 2003
       requirements, v9 n4 p3 2003
       sealed proposals, v6 n3 p3 2000, v6 n4 p8 2000, v7 n1 p2 2001, v10 n1&2 p4 2004
       selection criteria, v9 n4 p2-3 2003, v11 n2 p8 2005
       submission requirements, v9 n4 p4 2003
       supply and service contracts of $25,000 or more, v7 n1 p3 2001, v7 n2 p2 2001, v8 n4 p2
              2002, v9 n4 p3 2003, v10 n1&2 p3 2004
proprietary specifications. See specifications, proprietary
Proprietary Specifications in Public Construction Contracts, v9 n3 p4 2003. See also
       specifications, proprietary
protests. See also bids, bid protests
       avoiding protests, v8 n1 p3 2002
public auctions
       disposal of surplus supplies, v7 n2 p2 2001, v8 n4 p3 2002, v11 n3 p4 2005
       real property transactions, v9 n4 p4 2003
public building projects, v6 n1 p3 2000, v6 n2 p3 2000, v6 n3 p1,5 2000
public notice. See advertising rules
public opening of bids, v6 n4 p2 2000
public records. See record-keeping
public works design contracts, v7 n4 p4 2001
purchase description, v7 n2 p3 2001, v8 n1 p3-4 2002, v10 n1&2 p9 2004
purchase options. See options
purchasing agent, v7 n1 p3 2001
qualification-based selection, v12 n1p8 2006
qualification of bidders. See bidder qualifications
Qualifying Contractors for Public Building Projects: A Case Study and System Review, v7 n1 p1
       2001
Qualifications based selection, v12 n1 p8 2006
quality requirements, v7 n3 p1,4 2001
quotations, v10 n1&2 p10 2004
       sound business practices, v8 n1 p4 2002
rating
       of requests for proposals (RFP), v9 n4 p2-3 2003. See also proposals, requests for
              proposals, selection criteria
```

real property, v6 n3 p2 2000, v7 n3 p2 2001, v7 n4 p4 2001. See also public auctions, real property transactions disposition of, v9 n4 p2-5 2003, v11 n3 p3 2005 revaluation contracts, v8 n3 p2 2002 rebates for school districts, v11 n2 p4 2005 record-keeping, v8 n3 p2 2002, v10 1&2 p5 2004 by contractors, v7 n1 p1 2001 for emergency procurements, v11 n2 p6 2005 records. See record-keeping references, v7 n3 p1 2001, v10 n1&2 p5 2004, v11 n1 p3 2005 regulated industry, v6 n3 p3 2000 rejection of bids. See bids, rejection of bids of proposals. See proposals, rejection of proposals of sub-bids. See filed sub-bidding, rejection of filed sub-bids renewal of lease. See leasing, renewal of lease renewal options. See options repair contracts. See contracts, repair contracts reports, v7 n2 p2 2001 request for information, v11 n1 p7 2005 request for proposals (RFP). See proposals, requests for proposals request for qualifications (RFQ), v11 n1 p2 2005 responsible bidder, v6 n1 p4 2000, v6 n3 p2,4 2000, v8 n2 p4 2002, v9 n1 p3 2003, v10 n1&2 p10 2004, v11 n1 p4 2005, v11 n2 p6 2005 responsibility, v9 n4 p3 2003 responsive proposals, v6 n1 p4 2000, v6 n3 p4 2000 retaining records. See record-keeping retirement board services. See M.G.L. c. 30B, § 1(b)(19) reuse restrictions, v6 n3 p2 2000, v9 n4 p2 2003 revenue generating contracts. See contracts, revenue generating Review of the Central Artery/Tunnel Project Cost Recovery Program, v7 n1 p1 2001 Review of the Metropolitan District Commission's Swimming Pool Maintenance and Repair Contracts, A, v7 n1 p1 2001 Review of the Mount Hood Public Works Project in Melrose, v8 n4 p3 2002 Review of Real Property Disposition by the City of Revere, v8 n4 p3 2002 rule for award, v8 n3 p2 2002, v11 n3 p3 2005 Sarbanes-Oxley Act of 2002, v11 n1 p8 2005 SABIS International Charter School: Management Issues and Recommendations, v7 n1 p1 2001 school bus transportation contracts, v9 n3 p2 2003, v11 n1 p10 2005, v11 n2 p4-8 2005 school bus transportation reimbursements, v11 n2 p4,8 2005 scope of services, v8 n1 p3 2002, v8 n2 p3 2002, v9 n3 p2 2003 scope of work, v7 n3 p3 2001

sealed bids. See bids, sealed bids

sealed proposal. See proposals, sealed proposals

Secretary of the Commonwealth, v6 n2 p4 2000, v9 n4 p3 2004, v10 n1&2 p7 2004

13

```
signature, v10 n1&2 p4 2004, v12 n2 p4 2006
small construction projects, v11 n1 p3 2005
snow plowing. See M.G.L. c. 30B, § 1(b)(17)
sole proprietor, v6 n2 p3 2000
sole-source procurements, v6 n3 p4 2000, v8 n1 p5 2002
       utilities, v6 n3 p3 2000, v7 n4 p2 2001
solicitation, v8 n1 p4 2002, v9 n3 p1,3 2003
solid waste contracts. See M.G.L. c. 30B, § 1(b)(30)
Somerville Charter School: Management Issues and Recommendations, v7 n1 p1 2001
sound business practices, v9 n2 p1 2003, v10 n1&2 p5 2004, v11 n1 p3 2005. See also
       quotations, sound business practices
Special Commission on Public Construction Projects, v10 n1&2 p1 2004
special education. See M.G.L. c. 30B, § 1(b)(8)
specifications, v7 n4 p4 2001, v9 n3 p2 2003, v10 n1&2 p8 2004, v11 n1 p4 2005, v11 n2 p5,7
       2005
       actual or estimated quantities: v12 n1 p4 2006
       exclusionary specifications, v8 n1 p2-3 2002, v8 n3 p2 2003, v9 n3 p4 2003, v10 n1&2
              p2 2004, v11 n2 p5 2005
       performance, v10 n1&2 p11 2004
       proprietary specifications, v7 n4 p4,8 2001, v10 n1&2 p4,8,10-11 2004, v12 n2 p4 2006.
              See also M.G.L. c. 30, § 39M
       vague specifications, v7 n2 p2 2001, v12 n1 p3 2006
       vendor supplied, v7 n2 p3 2001, v7 n4 p4 2001, v10 n1&2 p8 2004
standard forms, v9 n4 p4 2003
STAR conference, v8 n2 p2 2002
State House News Service, v8 n2 p9 2002
statewide contracts, v6 n2 p4 2000, v7 n1 p2 2001, v7 n2 p2 2001, v8 n2 p1,3 2002, v12 n1 p6
       2006, v12 n2 p5 2006
statewide contracts for tradespersons (SCT), v7 n1 p2 2001, v12 n1 p8 2006
statewide contracts for scrap tire disposal services, v9 n2 p8 2003
student activity agency accounts, v10 n1&2 p11 2004. See also M.G.L. c. 30B, § 1(b)(20)
study, v6 n3 p5 2000
sub-bids. See filed sub-bidding
submission requirements, v6 n2 p4 2000, v9 n4 p3 2003, v10 n1&2 p10 2004
substitute teachers, hiring of, v7 n3 p3 2001, v8 n2 p3 2002
substitution
       of equal materials, v10 n1&2 p10-11 2004
       procedure, v6 n2 p1 2000
supplier, v7 n3 p3 2001
supplies, v9 n2 p4 2003
surety, v7 n1 p3-4 2001, v11 n2 p11 2005
surplus supplies
       disposal of, v6 n3 p4 2000, v8 n4 p3 2002, v11 n1 p5-6 2005, v11 n3 p4 2005, v12 n1 p2
              2006, v12 n2 p5 2006. See also public auctions, disposition of, trade-in
suspension, v6 n3 p2 2000
```

tax compliance certificate, v7 n3 p1,4 2001 tax title property. *See* M.G.L. c. 60 technical proposals. *See* non-price proposals telecommunications companies, v6 n3 p3 2000 telephone usage policies, v11 n2 p10 2005 tied bids or quotes, v11 n3 p2 2005 towing. *See* M.G.L. c. 30B, § 1(b)(21) trade-in, v8 n4 p2 2002, v12 n1 p2 2006

update statement, v6 n3 p3 2000 utilities. *See* sole-source procurements, utilities

valuation of contracts, v11 n1 p4 2005. *See also* bids, present value of *Vehicle Trade-ins Under M.G.L. c. 30B*, v8 n4 p4 2002 vending machines, v11 n1 p3 2005 volume purchasing discounts, v7 n1 p3 2001

wages. *See* prevailing wage law water meters, automatic, v11 n2 p1 2005 water systems, privatizing, v6 n4 p8 2000, v7 n3 p4 2001 water towers, v6 n3 p3 2000 withdrawal of bids. *See* bids, withdrawal of bids

of bids. *See* bids, withdrawal of bids of sub-bids. *See* filed sub-bids, withdrawals writing requirements. *See also* record-keeping cancellation, v8 n1 p5 2002, v8 n3 p2 2002 contract increase, v11 n2 p6 2005 contracts over \$5,000, v9 n2 p1 2003 modification of bid, v8 n3 p2 2002. *See also* bids, modification of bids options, v8 n1 p5 2002, v9 n3 p3 2003, v10 n1&2 p 8 2004 proprietary specifications, v8 n1 p2-3 2002 value of non-cash items, v11 n1 p4 2005 withdrawal of bids. *See* bids, withdrawal of bids written explanation, v8 n1 p2 2002, v10 n1&2 p7 2004, v11 n2 p6 2005